



MANAGER OF EXTERNAL FINANCIAL SERVICES

Job Title: Manager of External Financial Services

Job Type: Permanent, Full-Time

of Positions: 1

N1 Solutions Inc. is full-service business to business leader in Northern Ontario providing integrated business services in security, innovation (Technology & Information Technology) and consulting. We are proud to have many First Nation partnerships and successful business relations across the north. Our goal is to solve problems for our customers, remain highly responsive and provide the solutions our customers need to focus on their business operations.

N1 Solutions Inc. is looking for an independent and motivated individual to join our team in the role of **Manager of External Financial Services** in the Sault Ste Marie area.

Reporting to the Chief Executive Officer of N1 Solutions, along with our client a First Nation community, the Chief Financial Officer is responsible for the day-to-day operations of delivering quality financial and administrative services through effective financial operations, budget process, communications and project management. This role will also ensure the external organization has ethical accounting practices and standards and quality assurance.

Duties and Responsibilities:

- Direct and manage financial activities including accounts payable, accounts receivable, general accounting, payroll, special projects accounting, financial planning, cash management and reporting.
- Direct and review all month end activities.
- Manages, directs mentors and builds capacity of the financial team.
- Provides treasury management services including the planning, organizing, and controlling enterprise funds in relation to accounts payable, receivable, collections, and disbursements.
- General ledger management including preparation of journal entries, reconcile financial statements and accounts and ensuring data accuracy.
- Lead annual budget process and ongoing budget tracking.
- Lead the annual audit process.
- Ensuring that operating plan objectives, financial, performance and quality targets are met.
- Monitor applicable legislation, regulations, policies, procedures, and operations, and ensure compliance.
- Provide expert financial advice on all matters concerning First Nation borrowing, investments, contracts, agreements, etc.
- Lead and manage the process of financial certification under the First Nations Financial Management Board and the First Nations Financing Authority.



- Provide related services and support to First Nation-owned enterprises as required.
- Create and sustain a culture of continuous improvement, promoting operational efficiencies.
- Updates job knowledge by participating in educational opportunities; reading professional publications; maintaining personal networks; participating in professional organizations.
- Regular (i.e. minimum monthly) travel to the First Nation offices outside of Sault Ste. Marie required.
- Perform other related duties as directed.

Qualifications:

- CPA Designation
- Bachelor's Degree in Commerce, accounting or equivalent
- Member in good standing with Chartered Professional Accountants of Ontario
- Minimum 5 years of progressive financial management experience
- Demonstrated experience in working with First Nation communities
- Experience using Sage 50, Sage 100 or similar required
- Experience with Adagio Accounting ERP desired
- Supervision experience of multiple team members
- Demonstrated working knowledge of fund accounting principals
- Non-profit and/or public sector accounting preferred
- Ability to collect, track and analyze large amounts of data
- Strong knowledge of accounting software packages, Microsoft Office Suite (Word, Excel, PowerPoint)
- Valid Drivers License, Access to a reliable vehicle and Drivers Abstract
- Clear Police Record Check (CPIC)

At N1 Solutions you can expect:

- Competitive wages
- Employee benefits
- Employment growth opportunity
- Ongoing room for advancement
- Expert training
- A diverse and flexible combination of sites and schedules
- Being a part of a team and company that appreciates each other and your efforts



Our company and our employee's success go hand in hand. Are you ready to join our team?

Apply online or send in your resume to hire@n1solutions.ca by May 6th, 2021. Please quote the job title.

N1 Solutions Inc. is an inclusive employer. Accommodation is available in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act, 2005. Individuals requiring accommodation during the application and/or the interview process should contact Human Resources as soon as possible to make appropriate arrangements.

Only those who qualify for an interview will be contacted. An offer of employment will be conditional upon an acceptable vulnerable sector records check.